



# RIGHT-OF-WAY CONSTRUCTION PERMIT

| For Office Use Only |       |
|---------------------|-------|
| Permit#             | _____ |
| Registration#       | _____ |
| Date Received       | _____ |
| CGID #              | _____ |

**A COPY OF THIS PERMIT MUST BE MAINTAINED AT THE CONSTRUCTION SITE**

Date of Application: \_\_\_\_\_ Estimated Start Date: \_\_\_\_\_

Is work scheduled to last more than ten (10) calendar days? \_\_\_\_\_ Estimated Duration of Project: \_\_\_\_\_ (calendar days)

Address/Location of Work:  
(one street/R.O.W. per permit)

Project  
Description:

**Facility Owner Information:**

**Contractor Information:**

|                     |                                       |
|---------------------|---------------------------------------|
| Company Name: _____ | Company Name: _____                   |
| Contact Name: _____ | Contact Name: _____                   |
| Phone: _____        | Office Phone: _____ Cell Phone: _____ |
| Email: _____        | Email: _____                          |

Location of work to be performed:

|                      |                      |
|----------------------|----------------------|
| In a public R.O.W.   | In a public easement |
| In a public alleyway | Other: _____         |

Work to be performed (check all that apply):

- |                        |                                   |                                                      |                            |
|------------------------|-----------------------------------|------------------------------------------------------|----------------------------|
| Aerial                 | Bore will be involved*            | Pavement Cut/Removal**/**                            | Open trenching/Excavation* |
| <del>Underground</del> | Potholing                         | Pulling through existing conduit                     | Drainage Culvert           |
| .....Sidewalk**/**     | Commercial Driveway**             | Traffic Lane closure (traffic control plan attached) |                            |
| Curb & Gutter**/**     | Other:                            |                                                      |                            |
| Small Cell Tower App.: | Node (\$500 for 1-5, \$250 after) | Node and Pole (\$1,000 per pole)                     |                            |

\* Applicant shall be responsible to verify that City of Weatherford backfill compaction standards are met. Consequently, lab reports shall be submitted to the City of Weatherford for all excavations, confirming with the following characteristics:

- Where existing/future paving will occur, compaction effort (density) shall be measured and proven to be 95% of maximum density and +/- 4% of optimum moisture content as determined by standard proctor testing.
- In all other areas in the R.O.W. and being a minimum 36" from edge of pavement, compaction effort (density) shall be measured and proven to be 90% of maximum density and +/- 4% of optimum moisture content as determined by standard proctor testing.
- Compaction testing shall be done for each lift of backfill (i.e. a 9-ft excavation will require 9 separate densities for each foot of backfill).
- Compaction Test Reports shall be submitted to Transportation and Public Works Department.
- No Compaction Test Reports required for flowable or cement treated base (CTB) backfill.
- All excavation and trenching shall be in accordance with utility trench details and T.C.S.S.

\*\*Forms must be inspected before concrete is poured.

\*\*\*Applicant or contractor is required to deposit a minimum for each cut requiring asphalt or concrete repair.

**Line Locates:**

- For all utility locates including Municipal Utilities, call Texas One Call - 811

- Attach two (2) sets of engineering/ construction plans(11"x17"max) that show:
  1. Plan view
    - Location of proposed facility
    - Size of facility
    - Distance from ROW or back of curb
    - ROW line / Property Line
    - Existing pavement and sidewalk
    - Pavement, curb, or sidewalk cut dimensions
    - Easements
    - Bore locations and bore depths
    - Locations of any handholes, manholes, switch gear, transformers, pedestals, etc. including their sizes
    - Driveway: width, length, radius, spacing from adjacent driveways, adjacent utility structures; front property width, copy of property survey (if available).
  2. Profile
    - Location of proposed facility and depth
    - Existing pavement and sidewalk

NOTE: Engineering/ construction plans must be to scale unless approved by Director or Representative

- Working hours permitted within the ROW are from **7:00am to 7:00pm** Monday thru Friday. Saturdays with prior approval. Contact the City of Weatherford (817-598-4234) for requests.
- Traffic lane closures are permitted with prior approval **ONLY, 9:00am to 3:30pm**. Contact the City of Weatherford (817-598-4234) for request. A traffic control plan must be submitted and approved to the City of Weatherford for traffic lane closures.
- Contractor responsible for contacting emergency service providers when closing streets:
  1. Fire Department 817-598-4280
  2. Police 817-598-4300
  3. Life Care 817-599-1197
  4. TPW Department 817-598-4245
- Areas within the construction site that have been disturbed are to be restored to a condition that is equal to or better than the condition of the property prior to the performance of the work. Irrigation repairs **MUST BE PERFORMED BY A LICENSED IRRIGATOR.**
- Within 24 hours of completion of excavation, construction, installation, expansion, reconstruction, relocation, alteration, removal, maintenance or repair of Facilities, or other work in the Public Rights of Way, a Permittee shall temporarily restore and repair the Public Rights of Way in accordance with the City's standards and specifications.
- Final restoration must be made within fourteen (14) working days of completion and must be approved by the City of Weatherford's Inspector.
- All new underground facilities must be installed to a minimum depth of 36 inches from top surface.
- Driveways, Sidewalks, and curb & gutter construction shall be in accordance with City's Traffic Engineering Design Standards and Specifications.
- Construction record drawings shall be submitted to Transportation & Public Works no later than 10 calendar days after completion of work.
- Construction Permit Cost \$35.00.

## Public Notification Requirements

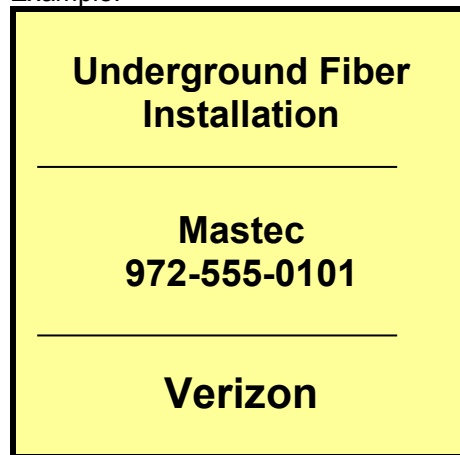
Contractor vehicles shall be marked with company name and telephone number.

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For projects scheduled to last more than ten (10) calendar days, a 3'x3' informational sign stating the identity of the company performing the work, a local telephone number, owner's identity, and short description of work to be performed shall be placed at the location where construction is to occur. Contractor shall provide written notification to all adjacent property occupants prior to beginning construction. Informational fliers shall include the name of the company performing the work, a local telephone number, owner's identity, proposed schedule, and short description of work to be performed. A sample template is available at Transportation & Public Works Department.

The permit shall be accompanied by a plan showing where sign(s) will be placed, demonstrating sufficient visibility and proof copy of proposed sign.

Example:



**All construction to be in strict accordance with this permit, City of Weatherford Standard Details and Specifications and Right-of-Way Management Ordinance No. 759-2016-05**

By this application for a construction permit to use the Public Rights of Way, I affirm that I am an authorized representative of Applicant and of Permittee and as the lawful representative, I hereby agree to use the City's Rights of Way under the terms and conditions approved by the City of Weatherford by City Public Rights of Way Management Ordinance (Ordinance No. 759-2016-05).

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_